

Addendum 01

DOCUMENT 00 91 00

DATE: March 16, 2026

PROJECT: Fairfield Community Schools – Stage Rigging
67530 US-33
Goshen, IN 46526

PROJECT #: 23007.01

OWNER: Fairfield Community Schools
67240 Co Rd 31,
Goshen, IN 46528

ARCHITECT: Garmann Miller
38 South Lincoln Drive
P.O. Box 71
Minster, Ohio 45865

TO: Prospective Bidders

This addendum form is a part of the Contract Documents and modifies the Construction Documents dated February 26, 2026, with amendments and additions noted below.

Acknowledge receipt of this Addendum on the Bid Form. Failure to do so may disqualify the Bidder.

This addendum consists of 1 pages, 1 specification sections, and 0 re-issued drawing sheets.

FOR INFORMATION ONLY

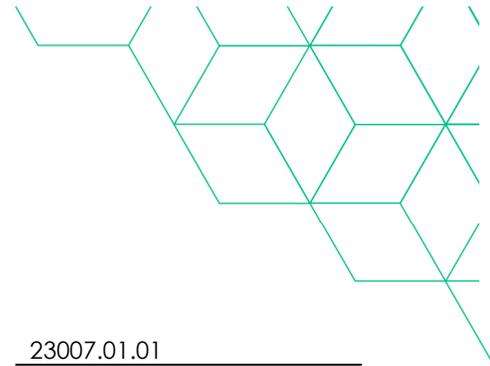
1. Pre-bid meeting minutes and the pre-bid meeting sign-in sheet are attached.
2. The rigging contractor will act as the prime contractor and all electrical work required will be a sub contract through the rigging contractor.

CHANGES TO THE PROJECT MANUAL

1. Section 11 61 63 Stage Rigging, Track, and Drapery – Janson Industries has been added to the list of approved manufacturers

END OF ADDENDUM





Pre-Bid meeting minutes

Project name	Fairfield Community Schools - Stage Rigging	GM project no.	23007.01.01
Meeting date	03/10/2026	Meeting location	Virtual Teams Meeting

Outline

- Attendees: Sign in sheet
- Introductions and Project Overview
- Bidding
 - Date: Thursday, March 19, 2026 at 2:00pm
 - Location: Bids will be opened in person at the Fairfield Community Schools Administration Building
Attn. BID – Fairfield Community Schools – Stage Rigging
Address: 67240 Co Rd 31, Goshen, IN 46528
Use the Bid Form provided
Bids will be opened at 2:00pm
 - Plans have been submitted to the state of Indiana for review and permit, costs to be paid by owner.
- Bid categories
 - General construction
 - The rigging contractor will act as the prime contractor and all electrical work required will be a sub contract through the rigging contractor.
- Alternates
 - There are no alternates
- Contingency amounts to be included in bid
 - General construction: \$20,000
 - Mechanical Ductwork: \$10,000
- Contracts will be administered by Garmann/Miller & Associates, Inc.
 - All questions and correspondence to go through Garmann Miller
 - All Construction RFIs to go through Garmann Miller
 - Pay applications to go to Garmann Miller
 - Garmann Miller will schedule a preconstruction meeting with the contractor after the notice of award



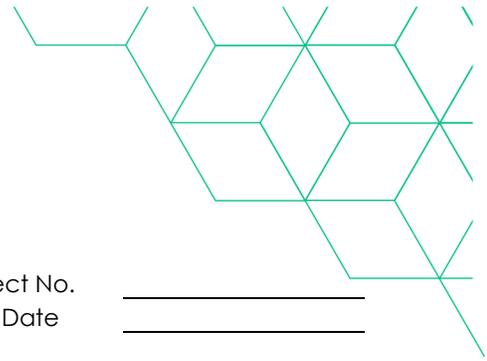
8. Schedule
 - a. Tentative date for Notice to Proceed: 2 weeks after Bid Opening
 - b. Completion date: August 28, 2026
 - c. Work on site can start as early as once school is out after June 7th.

9. General conditions
 - a. Waste Removal: By Contractor
 - b. Contractor
 - i. Responsible for construction schedule and general supervision
 - ii. Submit preliminary schedule 10 days after notice to proceed
 - iii. Responsible for scheduling and administering job meetings; prepare agenda, responsible for meeting minutes and distributing copies
 - c. Responsible for sanitary facilities, barriers and interior enclosures

10. Temporary electricity
 - a. Cost of electricity: by owner

11. Substitution Requests and Bid RFI's
 - a. All Bid RFIs to go through Garmann Miller
 - i. eschmiesing@creategm.com
 - ii. Requests must be received by 2:00pm Friday, March 13, 2026
 - iii. Answers will be sent via email by 2:00pm Monday, March 16, 2026

12. Correspondence
 - a. Correspondence to run through Garmann Miller
 - b. Architectural / General – Eric Schmiesing eschmiesing@creategm.com
 - c. Mechanical – Matt Kremer mkremer@creategm.com
 - d. Electrical – Chad Schroer cschroer@creategm.com
 - e. Theatrical – Tim Hamilton timh@dbadesigngroup.com
 - f. Theatrical - Seth Baker seth@dbadesigngroup.com



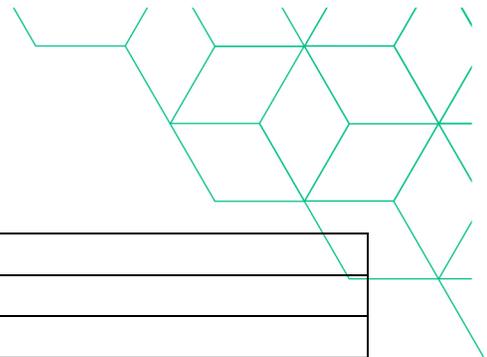
Sign-in Sheet

Project Name _____ GM Project No. _____
Meeting Location _____ Meeting Date _____

Purpose _____

Attendees

Name _____	Phone _____
Business/Title _____	
Email _____	
Name _____	Phone _____
Business/Title _____	
Email _____	
Name _____	Phone _____
Business/Title _____	
Email _____	
Name _____	Phone _____
Business/Title _____	
Email _____	
Name _____	Phone _____
Business/Title _____	
Email _____	
Name _____	Phone _____
Business/Title _____	
Email _____	
Name _____	Phone _____
Business/Title _____	
Email _____	



Name	_____	Phone	_____
Business/Title	_____		
Email	_____		
Name	_____	Phone	_____
Business/Title	_____		
Email	_____		
Name	_____	Phone	_____
Business/Title	_____		
Email	_____		
Name	_____	Phone	_____
Business/Title	_____		
Email	_____		
Name	_____	Phone	_____
Business/Title	_____		
Email	_____		
Name	_____	Phone	_____
Business/Title	_____		
Email	_____		
Name	_____	Phone	_____
Business/Title	_____		
Email	_____		
Name	_____	Phone	_____
Business/Title	_____		
Email	_____		
Name	_____	Phone	_____
Business/Title	_____		
Email	_____		

