Addendum 04

DOCUMENT 00 91 00

DATE: October 14, 2026

PROJECT: Village of Minster Library Elevator Renovation
196 East 4th Street
Minster, OH 45865

PROJECT #: 25097.00

OWNER: Village of Minster
5 West 4th Street
P.O. Box 1
Minster, OH 45865

ARCHITECT: Garmann Miller
38 South Lincoln Drive
P.O. Box 71
Minster, Ohio 45865

TO: Prospective Bidders

This addendum form is a part of the Contract Documents and modifies the Construction Documents dated September 17, 2026, with amendments and additions noted below. Acknowledge receipt of this Addendum on the Bid Form. Failure to do so may disqualify the Bidder.

This addendum consists of 1 page and 2 re-issued spec sections.

The Bid Opening has been pushed back to Thursday October 22nd, 2026 at 2:00.00pm EST.

CHANGES TO THE PROJECT MANUAL

1. Section 00 11 13 - Advertisement For Bids: Revised bid opening date to October 22nd, 2026 at 2:00.00 pm EST.

2. Section 00 41 13 - Bid Form: Added line for addendum #4 acknowledgement.

ATTACHMENTS

The following attachments are included and are part of this addendum:

Spec Sections: 00 11 13, 00 41 13

END OF ADDENDUM

GARMANN MILLER

SECTION 00 11 13 - ADVERTISEMENT FOR BIDS

Sealed proposals will be received by Village of Minster at, 196 E 4th St, Minster, OH 45865, until October 22, 2026 at 2:00.00 PM, at which time and place proposals will be opened publicly and read aloud. Proposals received after October 22, 2026 at 2:00.00 PM will be returned unopened. Proposals shall be for the furnishing of materials and the performance of labor necessary for the:

25097.00 Village of Minster Library Elevator Renovation

196 E 4th St, Minster, OH 45865

All in accordance with the Contract Documents prepared by Garmann/Miller & Associates, Inc.,

Ohio | Indiana | Pennsylvania | Maryland | Delaware

A Lump Sum bid for the project will be received.

A prebid meeting will be held at 10:00 AM on October 6, 2026 at 196 E 4th St, Minster, OH 45865. The pre-bid meeting is not mandatory but bidders are strongly encouraged to attend. The facility will be open for inspection at this time.

A Bid Security in the form of a certified check, cashier's check, irrevocable letter of credit, or surety company bond pursuant to Chapter 1305 of the Ohio Revised code in the amount of 10% of the total bid shall accompany each bid; or a bid guaranty bond in accordance with Chapter 153.571 of the Ohio Revised Code in the amount of 100% of the total bid shall accompany each bid.

Successful Bidders shall conform to the Davis-Bacon Act "Schedule of Prevailing Wages". The bidder may access the Federal Prevailing Wages at www.sam.gov under wage determination for current edition of wage rates.

The Contract Documents, including Drawings and Specifications, are on file for public inspection at the office of the Architect: Garmann/Miller & Associates Inc., Phone 419-628-4240: the office of the Village of Minster; Construction News Corporation, the McGraw Hill-Dodge Plan Room, the Builders Exchange and iSqFt.

Contract Documents may be purchased from DC Alphagraphics, 1254 Courtland Ave, Columbus, Ohio 43201; www.DCplanroom.com; Phone 614-297-1200. Each Bidder is responsible for shipping cost or providing a shipping number for billing to the bidders account.

Each bid must be submitted in duplicate on a blank form furnished by the Architect, in a sealed envelope. Mark plainly on the outside of the envelope, the project you are bidding on. No bidder may withdraw their bid for a period of sixty (60) days after the bid opening

The Owner reserves the right to reject any or all bids and to waive informalities, irregularities and/or errors in the bids to the extent permitted by law. This includes the right to extend the date and time for receipt of bids.

This notice is posted on the Village of Minster web site.

Notice can be accessed at: www.minsteroh.com

The Date of this notice: September 21, 2026

By: Village of Minster

196 E 4th St, Minster, OH 45865

SECTION 00 41 13 - BID FORM

THE PROJECT AND THE PARTIES

TO:

Village of Minster

5 W. 4th St

Minster, OH 45865

FOR:

Project: 25097.00 Village of Minster Library Elevator Renovation

Project Number: 25097.00

196 E 4th St, Minster, OH 45865

DATE: _____ (Bidder to enter date)

SUBMITTED BY:

Bidder's Full Name: _____

Address: _____

City, State, Zip: _____

Telephone:_____

Fax No.: _____

E-mail: _____

OFFER

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Garmann/Miller & Associates Inc. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

Item 1 - Contract A, General Construction - Base Bid:

_____

_____ dollars

All Cash and Contingency Allowances described in Section 01 21 00 are included in the Bid Sum.

We have included the Bid Bond or security deposit as required by the Advertisement, Notice to Bidders, Instructions to Bidders.

This is a Tax Exempt Project.

Builders Risk Insurance is to be furnished by the Owner.

Federal Davis - Bacon Wage Rates, have been included.

ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.

If this bid is accepted by Owner within the time period stated above, we will:

Execute the Agreement within ten (10) days of receipt of Notice of Award.

Commence work within ten (10) days after written Notice to Proceed of this bid.

If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

CONTRACT TIME

Owners desired start date: November 15, 2026

Owners desired completion date: May 31, 2027

If this Bid is accepted, we will:

Complete the Work by May 31 2027 or at an earlier date of _____
(Bidder to enter completion date or time frame prior to completion date listed.)

ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

Addendum # _____ Dated _____.
Addendum # _____ Dated _____.
Addendum # _____ Dated _____.
Addendum # _____ Dated _____.

BID FORM SUPPLEMENTS

Bid Bond

Noncollusion Affidavit

Contractor's Affidavit

BID FORM SIGNATURE(S)

_____

(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:

_____

(Authorized signing officer)

_____

(Authorized signing officer, Title)

SEALED SUBMISSION:

Bid is to be submitted in Duplicate.

Bid is to be submitted in a sealed envelope delivered to 5 W. 4th St, Minster, OH 45865 location containing bid and bid form supplements addressed for:

Prime Contract Bid for:
Village of Minster Elevator Renovation
196 E 4th St, Minster, OH 45865

END OF BID FORM